



Guide for International Students



Welcome to Vejle

This guide is intended for exchange students at University
College Lillebaelt, Denmark.

It contains information that we hope will be useful for you during
your exchange in Denmark.

Wishing you a pleasant stay in Vejle!



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About University College Lillebaelt

We educate social educators, teachers, nurses, radiographers, physiotherapists, occupational therapists, biomedical laboratory scientists, public administrators and social workers.

University College Lillebaelt covers part of the Southern Region of Denmark and has approximately 7,000 students and 700 employees.

University College Lillebaelt delivers educational programmes of the highest quality with research based education and a focus on practical training.

At University College Lillebaelt, students are encouraged to begin a lifelong personal and professional educational journey. We give students the opportunity to become more independent, reflect on their professional and personal development and begin a professional career.

University College Lillebaelt is spread out over the Southern Region of Denmark in four cities from Vejle and Jelling in Jutland to Odense and Svendborg on Funen. The administration is placed in Vejle and the International Office in Odense.

We look forward to seeing you on campus!



The Danish Teaching Tradition

Danish higher education has a long tradition of combining academic excellence with a dynamic and innovative approach to education and research.

Danish higher education is well-known for its high international standards. Educational institutions offer a dynamic study environment, emphasizing independent study, initiative and project-oriented learning. Studying in Denmark can be an excellent stepping stone for your future career, and will provide you with new skills and a unique experience.

Studies

As a student at a Danish higher education institution you are expected to play an active role in your learning process, and take responsibility for planning and carrying out your projects, either independently or together with other students. In addition to attending lectures you will be expected to participate in discussions and continuously develop your critical thinking and analytical skills.

For international students, the Danish approach to teaching and learning can introduce a whole new way of studying and thinking, which will challenge you and provide you with an excellent platform for your future career.

Practice placements

During the practice placement you will gain valuable hands-on experience within your field of study which will prepare you for entering the “real life” after finishing your studies.

Although you will be assigned to a supervisor, it is important that you are independent and take responsibility for your own learning, as this is an important part of the Danish way of learning and it helps you to gain the most of your practice placement.

The Danish Grading System

The 7-point grading scale used in Denmark is compatible with the ECTS grading scale. Pass/fail assessments may also be used.

12	For an excellent performance displaying a high level of command of all aspects of the relevant material, with no or only a few minor weaknesses.	A
10	For a very good performance displaying a high level of command of most aspects of the relevant material, with only minor weaknesses.	B
7	For a good performance displaying good command of the relevant material but also some weaknesses.	C
4	For a fair performance displaying some command of the relevant material but also some major weaknesses.	D
02	For a performance meeting only the minimum requirements for acceptance. (This is the minimum grade for passing an exam).	E
00	For a performance which does not meet the minimum requirements for acceptance.	F
-3	For a performance which is unacceptable in all respects.	F

Studying at University College Lillebaelt

Academic calendar

The autumn semester: Starts in August or September and ends in December or January.

The spring semester: Starts in January or February and normally ends in June.

Holidays

Summer holiday: July 1st until August 31st.

Public holidays

January 1st, New Year's Day (Nytårsdag)

Thursday before Easter, Maundy Thursday (Skærtorsdag)

Friday before Easter Sunday, Good Friday (Langfredag)

Monday after Easter Sunday, Second day of Easter (2. påskedag)

Fourth Friday after Easter, Prayer Day (Store Bededag)

Ascension Day (Kristi Himmelfartsdag)

Monday after Whitsunday, Second day of Whitsun (2. pinsedag)

June 5th, Constitution day (Grundlovsdag)

December 24th-26th Christmas Eve, Christmas Day and Second Day of Christmas (Juleaften, 1. og 2. juledag)

Housing Guide

The purpose of this guide is to provide you with all the necessary information about your housing arrangement.

Accommodation

Depending on your clinical placement, we will make arrangements for your housing in single or double-rooms through agreement with Lillebaelt Hospital, who provide accommodation to short term medical staff. Lillebaelt Hospital offers accommodation at Skovgade 27, 7100 Vejle or Skovbrynet 4, 600 Kolding.

Tenancy Agreement

You do not have to pay a deposit for your accommodation. However, upon your departure you will have to pay for anything missing or broken in the accommodation during your stay. Therefore, it is important that anything broken or missing is registered immediately after your arrival. Accommodation administrator Lisa Tækker Damgaard, will send you a tenancy agreement together with relevant banking information. Lisa.Taekker.Damgaard@rsyd.dk, phone +45. 7636 2091

The Rooms

All rooms are furnished, and we provide bed linen, towels, dishtowels etc. There are kitchen utensils in all rooms. Take good care of all the things, and make sure that kitchen utensils are clean and in place before you leave.

There are no cleaners, so it is your own responsibility to keep your room clean.

Keys

We will arrange a welcome by one of our buddies, who will hand over the key to your accommodation. Please take good care of the key, as changing the locks will cost DKK 150.

Repairs

If something needs to be repaired - such as dripping taps or other technical problems - please contact accommodation administrator Lisa Tækker Damgaard, Lisa.Taekker.Damgaard@rsyd.dk, phone +45. 7636 2091

Please note that tenants are always responsible for any damage done in their room, including damages done by their guests.

Mail

Mail will be delivered directly to you at the accommodation:

Skovgade 27, specific room number, 7100 Vejle, Denmark

or

Skovbrynet 4, specific room number, 600 Kolding, Denmark

Internet

For wireless internet access we can lend you a mobile modem against a deposit of 100,- DKK.

Laundry

There are laundry facilities in connection with your room at Lillebaelt Hospital, in Vejle as well as in Kolding.

Waste disposal

Please notice that in Vejle, waste must be sorted into the waste containers:

- Green bags: Domestic waste
- Black bags: Paper, plastic etc.

If you need assistance with sorting your waste, your buddy will be pleased to help, or please contact accommodation administrator Lisa Tækker Damgaard, Lisa.Taekker.Damgaard@rsyd.dk, phone +45. 7636 2091

The Triangle Region

The towns Billund, Fredericia, Kolding, Middelfart, Vejen and Vejle make up the Triangle Region. There are lots of activities and sights in the area, and among the most popular you will find:



- Legoland - only half an hour from Jelling, the amusement park constructed from Lego bricks is a major attraction in Denmark. www.legoland.dk



- Givskud Zoo - has more than 900 animals that you can watch from a “Safari Bus.” www.givskudzoo.dk



- The Jelling Monuments - a UNESCO World Heritage Site right in Jelling! The Viking Age rune stones near the church mark the Danish transition to Christianity in the 900s. www.kongernesjelling.dk



- Vejle Ådal - a beautiful valley area ideal for hiking or bicycling. www.vejleadal.dk



- Jelling Music Festival - Jelling's largest party in the last weekend of May usually attracts most students! www.jellingmusikfestival.dk

If you plan to visit many of the tourist sites in the Triangle Region, you might benefit from getting an Activity Pass from the Vejle Tourist Office.

The Activity Pass, which is free of charge, is valid for 14 days from the day of issue, and will grant you up to 20 % discount on entrance fees at 51 attractions in the Triangle Region.

For more information on the Triangle Region:

www.visitvejle.dk

If you want to visit Copenhagen during your stay in Denmark:

www.visitcopenhagen.dk

Social Activities

At University College Lillebaelt we work hard to ensure the social integration of our international exchange students. To do this, University College Lillebaelt arranges a variety of social and cultural activities for our international exchange students.

The Erasmus Student Network (ESN), situated in Odense, offers help in both the social and practical integration process. This is mainly done through activities such as trips to various places within the country, movie nights, international food fests, sport activities and last, but not least, parties.

The main focus of the network is on current exchange students, who might find it difficult to move to another country, far away from family and friends.

The activities are carried out by Danish students, who work voluntarily on helping and supporting our international exchange students.

By bringing international exchange students together with Danish students at UCL, we aim to bridge the gap between cultural boundaries, but also to let our students gain valuable knowledge, new perspectives, and important networking opportunities for their future careers.

Read more at www.esnodense.dk

International students in Vejle are most welcome participants in social activities arranged by UCL. There are frequent train connections to Odense.



General Practical Information

Insurance

University College Lillebaelt does **not** cover any medical costs for exchange students (including accidents in connection with studies). All students are responsible for their own health, accident and travel insurances. Do not forget to take insurance that covers all of these during both your stay in Denmark and your travel to and from Denmark. For eventual leisure time excursions, it is advisable to make sure that the insurance is valid in Denmark's neighboring countries as well.

Students from EU countries must also bring their European Health Card with them. For further information on the card, please contact the social insurance office in your home country. Note that the European Health Insurance Card is not valid during your travels to and from Denmark or during any excursions to a third country.

Remember to bring a valid copy of your insurance policy with you. The citizens of EU countries are entitled to all health services in Denmark, if they are covered by health insurance in their home country and they have the European Health Card. Even so, all exchange students need separate insurance that covers the whole exchange period.

For more information visit: www.newtodenmark.dk

How to get in touch with a doctor

Phone your doctor in his or her office hours, typically in the morning, to make an appointment. The name, telephone number and address of your doctor are written on your health insurance card. You can also look it up in the telephone directory under *Læger*. You must always remember to bring your yellow health insurance card with you. It is also a good idea to bring an accurate and complete physical and mental health information document to secure a safe and healthy study abroad experience.

Doctor on duty

If you need to consult a doctor outside regular working hours on weekdays (i.e. between 16:00 and 08:00), on weekends or public holidays, you must call the Doctor on Duty (Lægevagten). Phone +45 7011 0707. It should **only** be used in case of an acute illness. You have to call in advance to talk to a doctor before going to see him/her.

Emergency

In cases of a serious emergency, dial 112 (free call from pay phones). Ask for an ambulance, the police or the fire department (whatever is relevant), state your name, address and the telephone number you are calling from. Stay by the telephone until your information has been confirmed.

If you need emergency treatment you can contact the Emergency Room at Vejle Sygehus phone +45 7940 5000, which is open day and night for injuries incurred within the last 24 hours. On those conditions, emergency treatment is free. In case of acute illness outside the doctor's opening hours (08:00-16:00), please use the "Lægevagten" phone: +45 7011 0707.

How to get in touch with a dentist

If you need dental treatment you are free to choose your dentist. Look in the telephone directory under *Tandlæger*, or ask a friend to recommend one. Please note that you will usually have to make an appointment in advance, and that dental treatment is fairly expensive in Denmark.

Arrival/Departure

On arrival

- If you are an EU/EEA citizen staying for more than 3 months and you have not applied for a residence permit from your home country, please contact Statsforvaltningen Syddanmark to do so immediately.

Statsforvaltningen Syddanmark
Storetorv 10,
6200 Aabenraa
Phone: +45 7256 7900
Email: syddanmark@statsforvaltning.dk

- When you have received your residence permit, you must go to the National Register (Folkeregistret) to be registered and receive the Danish central registration number (cpr. nr.), provided your stay exceeds three months (special rules for Nordic citizens apply). Remember to bring your passport and residence permit. Some of our departments arrange to take students to the National Register. Please ask the international coordinator.

Vejle Kommune
Skolegade 1,
7100 Vejle
Phone: +45 7681 0000
Email: informationservice@vejle.dk

Before your departure from Denmark

If you have stayed 3 months or more:

- Notify the National Register (Folkeregistret) that you will be departing the country.
- Hand in your Danish Health Insurance Card at the National Register (Folkeregistret).
- EU citizens must send their residence permit to Statsforvaltningen Syddanmark with information on their planned day of departure.
- Please make arrangements with the international coordinator about returning any keys, bicycle, linen, kitchen utensils, mobile modem etc.

Useful Addresses

International Office

University College Lillebaelt
Blangstedgaardsvej 4
DK - 5220 Odense SOE
Phone: +45 6318 3114
Mail: international@ucl.dk

Emergency Room (Skadestuen)

Vejle Sygehus
Kabeltoft 25
7100 Vejle
Phone: +45 7940 5000

Dentist's clinic

Dine Tandlæger i Vejle
Veddelsgade 1,
7100 Vejle
Phone: +45 7582 0043
Web: www.dinetandlaeger.dk

Doctor on duty

Phone: +45 7011 0707

Opening hours:

Monday – Friday: 16:00 - 08:00
Weekends and public holidays 24 hours

Library

Willy Sørensens Plads 1,
7100 Vejle

Phone: +45 7582 3200

Opening Hours:

Monday - Thursday: 10:00 – 19:00

Friday : 10:00 – 17:00

Saturday: 10:00 – 14:00



National Register (Folkeregisteret)

Vejle Kommune

Skolegade 1

7100 Vejle

Phone: +45 7681 0000

E-mail: informationservice@vejle.dk

Web: www.liveinvejle.dk

Opening hours:

Monday - Wednesday: 08:00 – 15:00

Thursday: 08:00 – 17:00

Friday: 08:00 – 14:00

Banks and ATMS/cash machines

Nordea Bank

Dæmningen 68, 7100 Vejle

Phone: +45 7582 3500

Danske Bank

Kirkegade 21, 7100 Vejle

Phone: +45 4512 2200

Supermarkets in Vejle

Fakta, Enghavevej 9

Føtex, Nørregade 23

Netto, Olgas vej 1

Rema 1000, Skolegade 28

Vejle Police Station

Skolegade 3A,

7100 Vejle

Phone: 114 or +45 7643 1448

Email: sojyl@politi.dk

Opening Hours:

Monday – Wednesday: 10:00 – 15:00

Thursday: 10:00 – 17:00

Friday: 10:00 – 13:00

Emergency call: 112



Useful Links

University College Lillebaelt: www.ucl.dk/international

Denmark's official website: www.denmark.dk

Official travel guide to Denmark: www.visitdenmark.com

About education in Denmark: www.studyindenmark.dk

Danish Immigration Service: www.newindenmark.dk

Find a job in Denmark: www.workindenmark.dk

Guide on living abroad: www.justlanded.com

Tourist information for Vejle area: www.visitvejle.dk

Facebook groups for international students – find them under:

UC LILLEBAELT AUTUMN 2015

or:

UC LILLEBAELT SPRING 2016

Etc. (Based on the semester and year you start your studies)

Public Transportation

There are train and bus connections to and from Vejle every hour. Time tables for trains can be found at www.dsb.dk and www.rejseplanen.dk. A 10-trip-card valid for both bus and train to Vejle can be purchased on the bus or at the travel centre in Vejle. A DSB WildCard enables students to travel at half price on many train journeys. The card can be purchased online: www.dsb.dk.

Contact Information

University College Lillebælt, Department of Nursing Vejle

Vestre Engvej 51 C

7100 Vejle

Phone: +45 6318 3000

International Coordinators:

Hanne Mirzaei Pedersen

Email: hamp@ucl.dk

Phone: +45 2046 0360



Eva Odgaard

Email: evod@ucl.dk

Phone: +45 2936 8655



Laila Mohrsen Busted

Email: lbust@ucl.dk

Phone: +45 2972 2907



Access to Campus / Computer Facilities

University College Lillebaelt provides excellent computer facilities for students. All exchange students will be given a student-card, an e-mail address and access to the Internet after arrival.

University College Lillebaelt uses the conference-platform Fronter for communication between teachers and students. You will be provided with access to this platform after arrival.

With the student-card, you will have access to campus on working days from 07:00 – 20:00 and Saturdays and holidays from 09:00 – 16:00. There is wireless internet in all rooms on campus, and there is a computer room in the basement of the campus which is open to all students.



We look forward to welcoming you at
University College Lillebaelt!

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